



**SIBU RURAL DISTRICT COUNCIL**

Ref: SRDC/ADM/47/PS/Jld.5 ( 24 )

Date: 25 November 2021

**SIBU RURAL DISTRICT COUNCIL**  
**QUOTATION NOTICE**

Quotations are invited from UPK Registered Suppliers as follows:-

- (1) Supply & Delivery of Office Stationery to Sibu Rural District Council for the year 2022. **(SRDC/ADM/Q/1/2022)**
  - (2) Supply & Delivery of Computer Printers Cartridge, Toner, Ink, Ribbon and Photostat Machine Toners for the Year 2022. **(SRDC/ADM/Q/2/2022)**
  - (3) Leasing of three (3) units of Digital Copier to Sibu Rural District Council for the Year 2022. **(SRDC/ADM/Q/3/2022)**
2. Quotation forms are obtainable from Sibu Rural District Council (Treasury Section), Level 17, Wisma Sanyan, Sibu during normal office hours with payment of **RM50.00** per quotation form.
3. Quotations should be submitted in sealed envelope clearly marked  
**1. "Quotation for the Supply and Delivery of Office Stationery For Year 2022"**  
**2. "Quotation for the Supply and Delivery of Computer printers cartridge etc."**  
**3. "Leasing of three (3) units of digital copier"** to reach the Secretary, Sibu Rural District Council, Sibu not later than **12.00 noon on 09<sup>th</sup> December 2021.**
4. The Council does not bind itself to accept the lowest or any quotation.

**(SAIT ENGGANG)**

Secretary,  
Sibu Rural District Council.